

**Supplier name:** Bluestones Medical Recruitment Limited

**Publication date:** 10<sup>th</sup> February 2023.

The UK Government amended the Climate Change Act 2008 in 2019 by introducing a target of at least a 100% reduction in the net UK carbon account (i.e. reduction of greenhouse gas emissions compared to 1990 levels) by 2050. This is otherwise known as the ‘Net Zero’ Target.

Action Note PPN 06/21, “Procurement Policy Note – Taking Account of Carbon Reduction Plans in the procurement of major government contracts,” sets out how to take account of suppliers’ Net Zero Carbon Reduction Plans in the procurement of major government contracts.

This plan outlines Bluestones Medical’s compliance with Action Note PPN 06/21.

## 1. Commitment to achieving Net Zero

Bluestones Medical is committed to becoming a Net Zero business by 2050.

## 2. Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

**Baseline year: 2022**

Emissions	Total (kgCO <sub>2</sub> e)
Scope 1	4,073
Scope 2	2,909
Scope 3	4,254
<b>Total Emissions</b>	<b>11,236</b>

This has been calculated as follows:

Using actual energy use data for Holden House, where Bluestones Medical is headquartered, the table below demonstrates the full-year energy usage for 2022.

	Electricity	Gas
kWh 2022	13,700.00	26,453.50*

\*The gas bill included the entire physical building made up of four separate offices. Only two of these are managed by Bluestones Medical, so a simple 50% allocation has been used to calculate the expected gas usage for the business. Where comparing office energy efficiency, the whole building size is 5,741 sq ft, which is 533.36 sq m. As Bluestones Medical occupies half the building a simple calculation suggests its floor space is in the region of 266.68 sq metres.

Using the Carbon Trust’s [Carbon Footprint Calculator](#)<sup>i</sup> the calculations indicate the carbon emissions for Bluestones Medical in 2022 were 11,236 kgCO<sub>2</sub>e. This is broken down as 8,327 kgCO<sub>2</sub>e of scope 1 emissions (direct energy and processes) and 2,909 kgCO<sub>2</sub>e of scope 2 emissions (indirect impact from electricity).

### Company car mileage

We have calculated the carbon emissions from company car mileage, by assuming all company cars are petrol powered and is based on an average 52.6 MPG figure, as provided by the RAC Foundation<sup>ii</sup> relating to new cars in 2020.

	Mileage	Litres used	kgCO <sub>2</sub> e
2022	18,367.20	1,587.43	4,254.32

Every kWh of energy we save will help eliminate emissions by reducing the usage of grid sourced, fossil-fuelled electricity.

## 3. Current Emissions Reporting

Our baseline year (2022) is also our current reporting year because we do not have access to a complete 12 months’ worth of data for any prior period. We will provide an updated CRP in January 2024, reporting on progress towards achieving our carbon reduction goals accomplished during 2023.

Also from 2023, we will start recording employee commuting miles so that these can be incorporated into our calculations.

## 4. Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following company-wide carbon reduction targets that apply to all of Bluestones Medical's operations.

The following environmental management measures and projects have been completed or implemented since the 2022 baseline (see section 5). The carbon emission reduction achieved by these schemes equate to 0.13 tCO<sub>2</sub>e (130 kgCO<sub>2</sub>e), a 1.16% reduction against the 2022 baseline and the measures will be in effect when performing the contract.

We will aim to reduce energy usage over the next five years through increased staff awareness, completing the transition to low-power LED lighting throughout all company premises, introducing extra home working opportunities, and by investigating the introduction of a salary sacrifice scheme for employees to transition to electric vehicle usage. The tactics employed have been expanded in the subsequent section highlighting our carbon reduction projects.

We project that carbon emissions will decrease over the next five years by 0.75 tCO<sub>2</sub>e (750 kgCO<sub>2</sub>e). This is a total reduction of 6.7% against the 2022 baseline figure.

## 5. Carbon reduction projects

The carbon reduction projects section has been split into two responses; those projects that have been completed since the 2022 baseline year, and those projects being planned for the future.

### 5a) Completed projects

- Designed the office environments to maximise exposure to natural light and reduce artificial lighting requirements.
- Introduced recycling points and reduced single-use plastics.
- The office refurbishment made use of second-hand furniture to minimise delivery miles and reduce the amount of waste taken to landfill.
- Introduced Ecologi - the tree planting initiative for carbon offsetting. The initiative is projected to plant 4,400 trees annually, offsetting over 300 tonnes of carbon. For more information, please see the Bluestones Medical Ecologi page [HERE](#)
- ESG assessment completed which references this Carbon Reduction Plan and firmly establishes it as a Board-level commitment.

The initiatives listed above predominantly entail reductions in Scope 1 and 2 GHG emissions.

### 5b) Future projects

- Install 100% LED lighting in all Bluestones Medical offices.
- Actively exploring a salary sacrifice electrical vehicle scheme for staff.
- Increase investment in Ecologi initiative to plant more trees as part of our carbon offsetting initiative.

## 6. Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard3

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

*Patricia Stratford*

Trish Stratford, CEO

Sign off date: Monday 13<sup>th</sup> February 2023

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<sup>i</sup> <https://www.carbontrust.com/resources/sme-carbon-footprint-calculator>

<sup>ii</sup> <https://www.racfoundation.org/motoring-faqs/environment>